

Volunteer Duties

Work the Floor

- Help children make selections.
- Straighten the books.
- Make sure students use wish list boards so they are not writing on top of the books.
- Note items which need to be restocked.
- Crowd control—allow as many students to enter the fair as you can comfortably supervise—ask the rest to wait at the door.
- Make sure students leave backpacks, bags, folders and jackets outside the fair.
- Have visible presence and watch for theft. You will be responsible for stolen or damaged items.

Work the Register

Note: Older students can make great volunteers on the floor; but please have adult volunteers stationed at the registers.



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