

# Daily Sales Summary

DATE \_\_\_\_\_

SCHOOL \_\_\_\_\_

**COUNT ALL MONEY YOU ARE SENDING TO MRS. NELSON'S.**  
*(DO NOT INCLUDE STARTING CASH.)*

**BILLS:** \_\_\_\_\_ **COIN:** Count coin on last day

_____ X 1.00 = _____	_____ X .01 = _____
_____ X 2.00 = _____	_____ X .05 = _____
_____ X 5.00 = _____	_____ X .10 = _____
_____ X 10.00 = _____	_____ X .25 = _____
_____ X 20.00 = _____	_____ X .50 = _____
_____ X 50.00 = _____	_____ X 1.00 = _____
_____ X 100.00 = _____	

TOTAL BILLS: \_\_\_\_\_

TOTAL COIN: \_\_\_\_\_

CHECKS: \_\_\_\_\_

CHARGES: \_\_\_\_\_

“VISIT OUR FAIR” COUPONS (ACTUAL AMNT SPENT): \_\_\_\_\_

OTHER \_\_\_\_\_:

**TOTAL OF THE ABOVE:** \_\_\_\_\_

CREDIT USED AT BOOK FAIR: \_\_\_\_\_

DAMAGED ITEMS: \_\_\_\_\_

VERIFIED BY \_\_\_\_\_

School Book Fair Chairperson

\_\_\_\_\_ Mrs. Nelson's Staff



Book Fair Compan

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Book Fair Compan